



CPD Programme 2024-25

As a Trust, we firmly believe in the incredibly positive impact high-quality CPD has on developing staff and in turn providing the very best for pupils.

We are always keen to connect and collaborate with schools more widely, therefore some of our training courses and CPD opportunities are available to those outside of the Trust. If you would like to learn more about Melrose Learning Trust, please visit our website using the link below.

Contact Us



0191 380 5050



<https://melroselearningtrust.org.uk>



How to book

Melrose Learning Trust Schools

If you work in one of our Trust schools and are interested in attending one of the courses outlined in this CPD brochure, please speak to your headteacher in the first instance.


Courses can be booked via our online booking system, BookWhen, using the link below.

[Melrose Learning Trust Booking Page](#)

Schools and Individuals Outside of Melrose Learning Trust

Some of our courses and CPD opportunities are available to those outside of the Trust and these are identified in this brochure. If you would like to book a place on any of these training opportunities, please access the online booking system using the link above. If you would like to find out more, or discuss purchasing a package of CPD, please contact the Melrose Learning Trust Central Office using the telephone number below.

CONTACT US

 0191 380 5050

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COURSE DIRECTORY

Curriculum

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Health & Safety

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HR & Finance

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Bespoke Training

Early Years: Co-Playing & Interactions

(Open to external delegates)

This virtual training course will be led by play pedagogy expert Greg Bottrill. Greg's model uses the power of play and the magic of childhood to engage children.

During the session, Greg will support staff to understand the importance and positive impact of co-playing and high-quality interactions and provide real world examples of how staff can harness the power of play to promote learning and development.

Date and Time: Wednesday 2nd October- 3.30-4.30pm

Location: Online

Audience: Early Years support staff

Cost to external delegates: £30



Maths Network

Our termly maths network meetings will bring together maths leads from across the Trust to share best practice and access bespoke CPD to develop maths teaching and learning across the Trust.

AUTUMN

- Thursday 10th October
- 3.45-4.45pm
- Online

10TH OCTOBER

SPRING 1

- Wednesday 15th January
- 2-4pm
- Online training with Gareth Metcalfe

**15TH
JANUARY**

SPRING 2

- Friday 4th April
- 1-3.30pm
- Venue TBC

4TH APRIL

DT Subject Leadership

(Open to external delegates)

This full day training session for Design and Technology leads will focus on all aspects of the subject leadership role, including ensuring a high-quality DT curriculum.

Date: Tuesday 15th October

Time: 9.30am–3.30pm

Location: Melrose Learning Trust Central Offices

Audience: DT Subject Leaders

Cost to external delegates: £75





Drawing Club & Curious Quests

(Open to external delegates)

We are pleased to be welcoming Greg Bottrill back to Melrose Learning Trust this year to provide further training and build on the incredible successes our Trust schools have seen following the implementation of Drawing Club and Curious Quests.

Cost to external delegates: £30 per course

DRAWING CLUB

- Thursday 17th October
- 4-5.15pm
- Venue: Easington CE Primary School

17TH OCTOBER

CURIOUS QUESTS- YEAR 1

- Friday 18th October
- 9.00-11.30am
- Melrose Central Offices

18TH OCTOBER

CURIOUS QUESTS- YEAR 2

- Friday 18th October
- 1-3.30pm
- Melrose Central Offices

18TH OCTOBER

English Network

Our termly English network is led by national literacy consultant, Rachel Clarke. During the morning session, Rachel will share key updates for English leads, with opportunity for discussion and sharing good practice. In the afternoon, Rachel will provide bespoke training on specific elements of the English curriculum.

AUTUMN

- Monday 21st October
- 9am-3.30pm
- Melrose Learning Trust Offices

21ST OCTOBER

SPRING

- Monday 27th January
- 9am-3.30pm
- Melrose Central Offices


**27TH
JANUARY**

SUMMER

- Monday 9th June
- 9am-3.30pm
- Melrose Central Offices

9TH JUNE

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Greater Depth Writing

(Open to external delegates)

Led by national literacy consultant, Rachel Clarke, these sessions in Year 1 and 2 will focus on how staff can challenge and support pupils to exceed age-related expectations by the end of Key Stage 1. The Key Stage 2 sessions will explore how staff can best support pupils to meet the expectations of greater depth at the end of Year 6.

Cost to external delegates: £50 per course

YEAR 1

- Tuesday 28th January
- 9am-12pm
- Melrose Central Offices

28TH JANUARY

YEAR 2

- Tuesday 28th January
- 12.30-3.30pm
- Melrose Central Offices

28TH JANUARY

YEAR 3, 4 AND 5

- Tuesday 22nd October
- 9am-12pm
- Melrose Central Offices

22ND OCTOBER

YEAR 6

- Tuesday 22nd October
- 12.30-3.30pm
- Melrose Central Offices

22ND OCTOBER

PE Network

Our PE networks aim to bring our PE leads together to receive subject specific updates, share best practice and work collaboratively.

To enhance these sessions further, they will also be attended by staff from Go Well who provide a range of PE leadership and curriculum support and enrichment opportunities to our schools across the Trust.

AUTUMN

- Friday 8th November
- 9am-12pm
- Venue: Wynyard CE Primary

8TH NOVEMBER

SPRING

- Friday 14th February
- 9am-12pm
- Venue: TBC

14TH FEBRUARY

SUMMER

- Friday 13th June
- 9am-12pm
- Venue: TBC

13TH JUNE

RSHE Network

Our termly RSHE network will bring together those with responsibility for RSHE across our schools to share best practice and local and national updates. The first session may also be useful for senior leaders to attend as it will focus on developing and implementing an effective RSHE policy and curriculum which meets all statutory requirements

AUTUMN

- Monday 18th November
- 9.30am-3.30pm
- Melrose Central Offices

**18TH
NOVEMBER**

SPRING

- Thursday 13th February
- 3.45-4.30pm
- Online


13TH FEBRUARY

SUMMER

- Thursday 8th May
- 3.45-4.30pm
- Online

22ND MAY

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Early Years Network

Our Early Years network meetings will share key local and national Early Years updates, as well as providing opportunities for EYFS assessment moderation. Network meetings also provide staff with the opportunity to visit our high-quality indoor and outdoor EYFS environments across the Trust and share best practice.

Spring Term

Date: Monday 20th January

Time: 3.45-5.15pm

Location: TBC

Audience: Early Years Staff

Summer Term

Date: Thursday 19th June

Time: 3.45-5.15pm

Location: TBC

Audience: Early Years Staff



Writing Moderation

These sessions will be an opportunity to moderate writing judgments alongside other Trust staff at key assessment points during the year.

Spring Term

YEARS 1 & 2

- Tuesday 21st January
- 3.45-5.15pm
- Melrose Central Offices

21ST JANUARY

YEARS 3 & 4

- Wednesday 22nd January
- 3.45-5.15pm
- Melrose Central Offices

22ND JANUARY

YEARS 5 & 6

- Thursday 23rd January
- 3.45-5.15pm
- Melrose Central Offices

23RD JANUARY

Summer Term

YEARS 1 & 2

- Monday 16th June
- 3.45-5.15pm
- Melrose Central Offices

16TH JUNE

YEARS 3 & 4

- Tuesday 17th June
- 3.45-5.15pm
- Melrose Central Offices

17TH JUNE

YEARS 5 & 6

- Wednesday 18th June
- 3.45-5.15pm
- Melrose Central Offices

18TH JUNE

Art Subject Leadership

(Open to external delegates)



This training session for Art leads will focus on all aspects of the subject leadership role, including ensuring a high-quality Art curriculum.

Date: Thursday 6th February

Time: 4-5.30pm


Location: Online

Audience: Art Subject Leaders

Cost to external delegates: £30



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Filtering & Monitoring

This session will be delivered by our IT providers, OneIT. This training is aimed at senior leaders within the Trust so they have a strong understanding of how the filtering and monitoring systems work within school and the roles of school leaders and OneIT in the filtering and monitoring process. Please note, this is a repeated session so staff only need to attend one of the online sessions below.

OPTION 1

- Monday 9th September
- 3.45-4.15pm
- Teams link will be circulated to Headteachers in advance

**9TH
SEPTEMBER**

OPTION 2

- Wednesday 18th September
- 2-2.30pm
- Teams link will be circulated to Headteachers in advance

**18TH
SEPTEMBER**

ECT Network

Our termly ECT networks are led by two experienced ECT mentors and induction tutors from within the Trust. These sessions will be an opportunity to meet and network with other ECTs working within the Trust and will also provide some bespoke training to compliment the ECF training programme undertaken.

AUTUMN

- ECT Breakfast
- Tuesday 24th September
- 9-10.30am
- Melrose Central Offices

**24TH
SEPTEMBER**

SPRING

- Tuesday 25th March
- 3.30-5pm
- Melrose Central Offices

25TH MARCH

SUMMER

- Tuesday 24th June
- 3.30-5pm
- Melrose Central Offices

24TH JUNE

THRIVE TRAINING

The Thrive Approach ensures schools can support the social and emotional development of all the children they work with. This training will be delivered live by an experienced Thrive trainer, providing dynamic, connected learning using online platforms and in-person training sessions. There is a charge for this training package, please contact us for more information.

Sessions 1 & 2

Friday 4th October

9.30am-3.30pm

Melrose Learning
Trust Offices

Sessions 3 & 4

Friday 18th October

9.30am-3.30pm

Melrose Learning
Trust Offices

Sessions 5 & 6

Friday 8th
November

9.30am-3.30pm

Melrose Learning
Trust Offices

E-mentoring

Thursday 14th
November

Half day (3 hours)

Online

Sessions 7 & 8

Friday 15th
November

9.30am-3.30pm

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Sessions 9 & 10

Friday 29th
November

9.30am-3.30pm

Melrose Learning
Trust Offices

E-mentoring

Friday 6th
December

Half day (3 hours)

Online

Sessions 11 & 12

Monday 16th
December

9.30am-3.30pm

Melrose Learning
Trust Offices

School iP Refresher



This training session course for all staff will cover the basics of accessing and navigating SchooliP and adding evidence as part of the performance management cycle.

Date: Tuesday 12th November

Time: 3.45-4.15pm

Location: Online

Audience: All Trust Staff



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SENDCo Network

Supporting our schools in developing and managing high-quality SEND provision is one of our key Trust priorities. Our termly SENDCO networks bring together our SENDCOs from across the Trust to share best practice and key local and national updates.

AUTUMN

- Thursday 14th November
- 9am-12pm
- Venue: Greatham CE Primary School

**14TH
NOVEMBER**

SPRING

- Thursday 13th March
- 9am-12pm
- Venue: TBC


13TH MARCH

SUMMER

- Thursday 22nd May
- 9am-12pm
- Venue: TBC

22ND MAY

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 0191 380 5050

 <https://melroselearningtrust.org.uk>

Site Manager Safety Course



(Open to external delegates)

Our Site Manager's Safety Course is led by our Trust health and safety consultants ProFire.

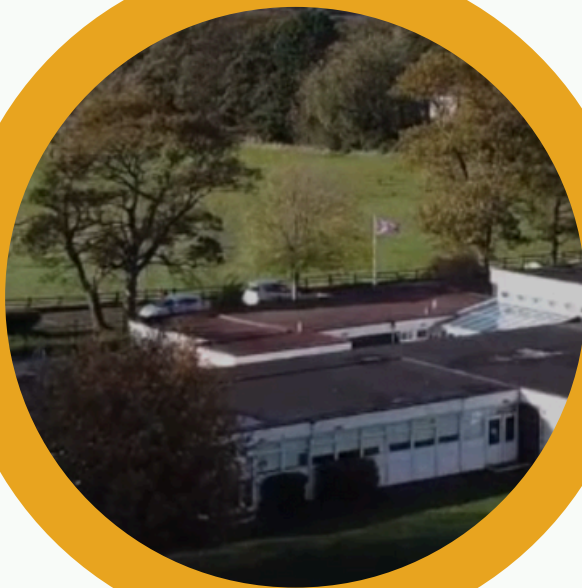
This course will cover a range of aspects of the role of a site manager in schools, including statutory requirements, and is suitable for site managers, caretakers or those in similar roles, as well as headteachers and business managers.

Please note, this is a one day course which will run twice during the academic year.

Cost to external delegates: £100 per course

Date: Tuesday 10th September
Time: 9am-3.30pm
Location: Melrose Central Offices

Date: Tuesday 11th February
Time: 9am-3.30pm
Location: Melrose Central Offices



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Paediatric First Aid (2 day)

(Open to external delegates)



Our Paediatric First Aid training is delivered by our health and safety consultants ProFire.

This 2 day training course will enable delegates to develop the skills and knowledge needed to deal with a range of paediatric first aid situations.

Please note, this is a two-day course which will run twice during the academic year. Places are limited.

Cost to external delegates: £150 per course

Date: Tuesday 17th and
Wednesday 18th September

Time: 9am-3.30pm

Location: Melrose Central Offices

Date: Tuesday 21st and
Wednesday 22nd January

Time: 9am-3.30pm

Location: Melrose Central Offices



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Fire Warden Training

(Open to external delegates)



Our Fire Warden training is led by our Trust health and safety consultants ProFire.

This course covers both theory and practical training providing attendees with the essential skills to carry out their duties as a fire warden. Through the course, staff will gain an understanding of fire safety management at work and the specific roles and responsibilities related to fire safety in the workplace.

This course is suitable for anybody who has specific responsibility for fire safety in the workplace such as site managers, headteachers, business managers or members of the senior leadership team.

Please note, this is a one day course which will run twice during the academic year.

Cost to external delegates:

£100 per course

Date: Wednesday 16th October

Time: 9am-3.30pm

Location: Melrose Central Offices


Date: Spring term date TBC

Time: 9am-3.30pm

Location: Melrose Central Offices



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Manual Handling

(Open to external delegates)



Our Manual Handling training is led by our Trust health and safety consultants ProFire.

This course covers both theory and practical training elements. This training ensures delegates can identify the hazards and risks with manual handling activities and demonstrate good posture and efficient movement in a range of scenarios.

Please note, places are limited.

Date: Tuesday 26th November

Time: 9.30am-2.30pm

Location: Melrose Central Office

Cost to external delegates: £100 per course



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<https://melroselearningtrust.org.uk>

Working at Height

(Open to external delegates)



Our Working at Height training is led by our Trust health and safety consultants ProFire.

This course will cover the basic principles of health and safety, the legal obligations, the risks and the equipment for working at height.

Please note, places are limited.

Date: Thursday 28th November

Time: 9.30am-2.30pm

Location: Melrose Central Office

Cost to external delegates: £100 per course



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School Admin Teams Training

Our termly network meetings for school admin teams are an opportunity for our CFO and HR and Compliance Manager to share updates with school admin staff, as well as opportunities to collaborate and share best practice.

AUTUMN

- Friday 20th September
- 9.30am-3.30pm
- Melrose Central Offices

**20TH
SEPTEMBER**

SPRING 1

- Friday 17th January
- 9.30am-3.30pm
- Melrose Central Offices

17TH JANUARY

SPRING 2

- Wednesday 2nd April
- 9.30am-3.30pm
- Melrose Central Offices

2ND APRIL

SUMMER

- Wednesday 11th June
- 9.30am-3.30pm
- Melrose Central Offices

11TH JUNE

Bespoke CPD Offer

In addition to our calendar of CPD events, we are able to offer bespoke support for schools within the Trust and externally based upon individual needs and requirements. Some examples of areas we have previously provided support with are detailed below. Please get in touch for further information or to discuss requirements.

Ofsted

**Assessment
for Learning**


Computing

**Leadership
Development**

Early Years

A range of CPD opportunities linked to PE and sport are available for Trust schools only through our partnership with Go Well.

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